



T-Nex Memoranda of Understanding (MOU)

T-Nex MEMORANDA OF UNDERSTANDING (MOU)

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Memorandum of Understanding (MOU)

Purpose: to provide a quick review of the reason for MOUs, and the “new” format, content, process. and number of MOUs that will be required for T-Nex



Quick Review - DEFINITION

Ties individual MTF procedures to monetary requirements in MCSC

A living document

States MTF Cdr direction IAW MCSC

Written confirmation of instructions



Quick Review - DEFINITION

Is enforceable

Cannot revise/remove a stated
contract requirement

Cannot incur cost or
increase/decrease contract
price/requirements



Quick Review - VALUE

Eliminates confusion/misunderstandings

Provides a basis for discussion if changes occur

Provides direction for both parties

Allows MTF-specific policies and procedures to be followed

Allows Ktr specific policies and procedures to be followed



CONTRACT REQUIREMENTS

T-Nex – Multiple MOUs

- Managed Care Support Contract

- Appointments Contract

- Marketing and Education

TMA Operations Manual 6010.49-M -

- See handout with references (Note: This is not an all inclusive list.)

- Primarily Chapter 16 – Lead Agents/MTF Commanders Interface

- Ch. 16 Addendum A – Model Memorandum of Understanding



CHANGED ENVIRONMENT

Changed Environment Performance Based Contract -

Contractor identifies how services will be provided based on commercial best practices
Procedure/Process Changes Inevitable Based on Awarded Contract and Emphasis for “Best Value Health Care” and Use of Commercial Practices



MOU FORMAT & CONTENT DISCUSSION OF SAMPLES

Two portions to MOU

Cover Document

Attachments

Format – Cover Document

Sample MOU cover document and
Attachment A – TMA OPS Manual
Chapter 16 Addendum A



Preparation and Timeframes

Preparation

Contractor to meet with MTF Commander and Lead Agent

Contractor responsible for preparing and presenting a draft MOU

Recommendation: Provide an electronic copy of your current MOU to Ktr

Timeframes

Ktr to meet w/MTF Cdr/LA NLT 60 after contract award to develop MOU

Ktr to present draft MOU NLT 75 calendar days prior to 1st Opt Pd (suspect may be changed to end of 1st Opt period)



Preparation and Timeframes Cont'd---

Timeframes, cont'd-

MOU to be executed between the parties by
60th calendar day prior to start of 1st Opt
Period

To be accomplished annually

Approval/Concurrence

All MOUs approved by KO and LA

Modifications to MOUs presented to KO and
LA for concurrence/non-concurrence prior to
implementation



Involvement & Responsibilities of MTF Tech, CORs and Cdrs in MOU Preparation

MTF Commanders

- Provide input on MOU content

- Ensure MOU facilitates a functioning health care delivery system for the catchment/service area

MTF Technical Personnel –

- Know system for portion of MOU

- List position as POC in MOU and COR as alternate



Involvement & Responsibilities of MTF Tech, CORs and Cdrs in MOU Preparation

Responsibilities of MTF MOU-Tasked Personnel

Update current baseline MOU to include changes incorporated at CAEC meetings

Review current baseline MOU, attachments, exhibits and contractor created/provided documents to ensure proprietary language, if any, is removed



Involvement & Responsibilities of MTF Tech, CORs and Cdrs in MOU Preparation

Train MTF personnel on T-Nex and identify where changes to MOU language/procedures may need to occur

Train MTF personnel on MOU processes and procedures



LEAD AGENT/Regional Director MOU

Regional in scope

Standardized like procedures for
regional requirements

MTF MOUs become attachments to
LA/RD MOU



COR SURVEILLANCE RESPONSIBILITIES

Order of Precedence

Contract and TMA Manual requirements

Other Regulations

MOU - Procedure based on specific and referenced contract requirement, i.e., PCM assignment



COR SURVEILLANCE RESPONSIBILITIES

Deficiency/Compliance Documentation

Same as for any contract deficiency

COR must be familiar with MOU

Ultimately, a standard is enforceable by
the contract



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Questions?